

## July 2007

Follow-up data  
collection

NPS data collection  
tool

APOP Timelines

To do list

NSW Therapeutic  
Advisory  
Group

Project Lead:  
Karen Kaye

Project Officer:  
David Maxwell

Email:  
[djmaxwell@  
stvincents.com.au](mailto:djmaxwell@stvincents.com.au)

Ph: 02 8382 2852  
Fax: 02 8382 3529

## Follow-up data collection

It is now time to start identifying patients for the follow-up data collection phase. Educational interventions may continue, but project activity should now focus on the recruitment of patients.

As per the baseline data collection phase, each hospital is expected to recruit 50 patients and complete the three separate data collection components:

1. Inpatient chart audit
2. Patient discharge survey
3. GP survey.

Patients should be issued a code that continues on from the baseline data collection phase. If the last patient recruited in the baseline data was given a code of BM50, the first patient in the follow-up phase should be BM051 (please note that three numerical fields are now required as hospitals will be recruiting their 100<sup>th</sup> patient during this data collection period).

Completed GP evaluations should also be issued a code that follows on from the baseline data collection phase.

## NPS DUE Data Collection Tool

Clinical e-Audit has a new name and is now called the NPS DUE Data Collection Tool. An updated version of the data collection tool is now available on the APOP website ([www.nps.org.au/apop](http://www.nps.org.au/apop)) for use during the follow-up data collection phase. Instructions on how to download the new version is also on the website. Downloading the new version will simply overwrite the existing version on your computer.

New features include:

- **Date validation:** a warning will appear if a date is entered that is not valid or does not lie within the dates entered the admission and discharge dates.

- **New ID entry:** the process of entering patient codes has been refined. End users will only need to enter the patient code once.
- **New data submission process:** a lot of work has been undertaken to improve the data submission process. NPS have tried to reduce the need to manually create an email in order to attached data files to send to NPS. If data submission via the internet is not successful, an email will be generated automatically with your data attached and will be sent to NPS. This occurs 'behind the scenes', and you will not need to do anything else.

For more information please see the users guide on the updated version of the NPS DUE data collection tool, which is also available on the website.

## APOP Timelines

### July 1<sup>st</sup> to August 31<sup>st</sup>

- Patient identification and data collection

### September 1<sup>st</sup> to September 30<sup>th</sup>

- Data entry and submission to NPS. All data is required by the end of September.

## To do list:

- Start the follow-up data collection phase.
- Fax your completed baseline data collection log to NSW TAG (fax: 02 8382 3529).
- Fax your completed intervention activity log to NSW TAG (fax: 02 8382 3529).